

## **DRAFT MINUTES**

### **LAFCO REGULAR MEETING**

**Wednesday, October 8, 2003, 9:00 a.m.**

**Planning Commission Hearing Room, Hall of Administration**

**10 Civic Center Plaza, Santa Ana**

*(Any member of the public may request to speak on any agenda item at the time that item is being considered by the Commission.)*

**1. CALL TO ORDER**

**Chair Arlene Schafer** called the regular meeting of the Local Agency Formation Commission (LAFCO) to order at 9:03 a.m.

**2. PLEDGE OF ALLEGIANCE**

**Commissioner Charles Smith** led the pledge of allegiance.

**3. ROLL CALL**

The following commissioners and alternates were present:

- **Commissioner Randal Bressette**
- **Commissioner Peter Herzog**
- **Commissioner Arlene Schafer**
- **Commissioner Charles Smith**
- **Commissioner Susan Wilson**
- **Alternate Commissioner Robert Bouer**
- **Alternate Commissioner Rhonda McCune**
- **Alternate Commissioner James Silva**
- **Alternate Commissioner Charley Wilson**

The following LAFCO staff members were present:

- **General Counsel Clark Alsop**
- **Executive Officer Dana M. Smith**
- **Assistant Executive Officer Bob Aldrich**
- **Project Manager Ken Lee**
- **Policy Analyst Kim Koeppen**
- **Policy Analyst Carolyn Thomas**
- **Policy Analyst Jay Wong**
- **Executive Assistant/Commission Clerk Danielle Ball**
- **Administrative Assistant Daphne Charles**

**4. OATH OF OFFICE FOR COMMISSIONER BILL CAMPBELL**

**Chair Schafer** deferred agenda item 4, pending the arrival of County Supervisor and newly appointed **Commissioner Bill Campbell**.

**5. APPROVAL OF MINUTES**

a.) September 10, 2003 – Regular Commission Meeting

**MOTION:** Approve minutes from September 10, 2003 without revision  
(Susan Wilson)  
**SECOND:** Charles Smith  
**FOR:** Randal Bressette, Peter Herzog, Arlene Schafer, James Silva,  
Charles Smith, Charley Wilson  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED**

**6. PUBLIC COMMENT**

**Chair Schafer** requested public comments on any non-agenda item and received no response. She closed the public comment agenda item without any statements from the public.

**7. CONSENT CALENDAR**

a.) Impartial Analysis for Center City Annexation to the City of Yorba Linda (CA 02-09)  
b.) Legislative Report

**MOTION:** Approve consent calendar items 7a and 7b (Randal Bressette)  
**SECOND:** Charley Wilson  
**FOR:** Randal Bressette, Peter Herzog, Arlene Schafer, James Silva,  
Charles Smith, Charley Wilson, Susan Wilson  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED**

**8. PUBLIC HEARING**

None

**9. COMMISSION DISCUSSION**

a.) Debrief from 2003 CALAFCO Annual Conference  
b.) Debrief from OCLS III Focus Group Discussions

- 9a. Executive Officer Smith asked for feedback from the commissioners who attended September's CALAFCO conference.

**Chair Schafer** praised the CALAFCO conference, stating that it provided a good opportunity for commissioners to speak with commissioners and staff from other LAFCOs regarding municipal service reviews and other programs. She said that Orange County LAFCO is seen as a trend-setter among other LAFCOs throughout the state. She congratulated **Commissioner Herzog** on winning reelection to the CALAFCO Board of Directors and for being named Treasurer of the Board.

**Commissioner Herzog** thanked his fellow commissioners for their support at the CALAFCO conference in helping him get reelected to the CALAFCO Board. He reminded the Commission that Orange County LAFCO will host next year's CALAFCO conference, which will be held next September in Anaheim. He announced that he will serve as the co-chair of the conference planning committee along with Ron Wootton of San Diego LAFCO and indicated that the planning committee hoped for the Commission's support and assistance in coordinating next year's event. He said that the planning committee has solicited feedback from attendees of this year's conference and will utilize the feedback it receives to improve next year's conference, which is already generating a lot of attention and excitement.

**Bill Campbell** entered the Commission meeting during **Commissioner Herzog's** comments.

**Commissioner McCune** commented that she was impressed at the presence that Orange County LAFCO had up at the conference and thanked staff and her fellow commissioners for the hard work that has made Orange County LAFCO stand out as a leader. She said that she found the conference very educational and was looking forward to next year's conference in Orange County.

4. **Chair Schafer** returned to agenda item 4, asking Commission Clerk Danielle Ball to administer Supervisor Bill Campbell's oath of office. Ms. Ball administered the oath of office to newly appointed **Commissioner Bill Campbell**, selected by the Board of Supervisors to complete former **Commissioner Tom Wilson's** term on the Commission.
- 9a. Executive Officer Smith stated that five commissioners participated in the OCLS III focus group discussions convened by next year's facilitator, Dr. Eric Allenbaugh, on October 6, 2003. She shared some of the key findings from the focus group discussions that will impact the planning and program development of January's Orange County Leadership Symposium. On a positive note, Ms. Smith said that focus group participants highlighted the many ways in which county leaders have come together in the spirit of collaboration and commonality to address regional issues and that LAFCO, in particular, was noted as having played a key role in this trend.

Ms. Smith said that Dr. Allenbaugh is working in close collaboration with the OCLS Advisory Team to develop a program based on the feedback compiled from the focus

group sessions, taking care to design the program around the particular goals and objectives recommended by the focus group participants.

**Commissioner S. Wilson** asked who would be invited to participate in OCLS III. Ms. Smith responded that the symposium would open to a much broader cross-section of agencies than in previous years. She said that priority would be given to the board members of the seven sponsoring agencies, but that invitations would be extended to every city and every special district and some of the other regional boards.

**Commissioner McCune** commented that LAFCO's Islands Program became a topic of discussion at the CALAFCO conference's regional roundtable and said that she was surprised at Los Angeles LAFCO's defensiveness and the attitude that their problems are too immense for them to address a small issue such as unincorporated islands. She indicated that the Islands Program is a fine example of Orange County LAFCO's leadership and innovation.

**Commissioner S. Wilson** added that conference attendees from the Southern California LAFCOs expressed an interest in participating in a regional LAFCO retreat and that Ms. Smith had been volunteered to coordinate the event sometime next spring.

**Chair Schafer** stated that she was really impressed with Dr. Allenbaugh's facilitation style during the focus group discussions on October 6<sup>th</sup> and added that she is confident that the January symposium will be a valuable learning and networking opportunity for Orange County electeds.

#### **10. COMMISSIONER COMMENTS**

**Chair Schafer** requested additional comments from the commissioners. Receiving no response, **Chair Schafer** closed the commissioner comment agenda item without any statements from the Commission.

#### **11. INFORMATIONAL ITEMS**

None

#### **12. CLOSED SESSION**

None

#### **13. ADJOURNMENT**

**Chair Schafer** adjourned the meeting at 9:20 a.m.

*LAFCO Draft Minutes*

*October 8, 2003*

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DANA M. SMITH

Executive Officer

Orange County Local Agency Formation Commission

By:

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Danielle M. Ball  
Commission Clerk